

Request for Retroactive HON 3000

Eligibility – Must be a WSU course completed within the last academic year

Agreement between Instructor and Student

To receive retroactive credit for any course that a student believes could have been paired with HON 3000, the student needs to confirm with the course faculty that they completed a field learning project. **By signing this form, the faculty verifies that the student successfully completed a field learning project.**

Course: _____ Term: _____
Student: _____ Faculty Member: _____
Banner ID: _____ E-mail: _____
Email: _____ Phone: _____
Phone: _____ Signature: _____
Signature: _____

Field Learning Information

Type: ____ Research ____ Study Abroad ____ Internship/Co-op ____ Service-Learning

If service-learning or internship/co-op, then please complete the following:

Location: _____

Address: _____
Street City Zip Code

Number of Hours Completed: _____

Contact Person and Phone Number: _____

Field Learning Checklist (to be completed by the Honors student):

- Complete this form
- Attach copy of course syllabus - **Students can only receive retroactive credit for HON 3000 if their field learning was completed through a WSU course**
- Include typed proposal identifying the type of field learning performed and how this was academically linked to the coursework in the identified course through a reflective component (paper, presentation, blog, etc.)
- Submit form, syllabus and proposal to the Honors College

Signature of Approval from Honors Adm.: _____

Date received:	Data Entry:	Confirmation:	Revision:	Evaluation:
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