Honors Option Proposal

Definition
The Honors Option model allows an Honors College member with a 3.30 cumulative GPA or higher to earn Honors credit for \textbf{2000-level or above class} by adding an agreed-upon project. The course must be taught by WSU faculty (as listed in the WSU Directories on www.wayne.edu). When working with a part-time faculty (depending on departmental policies) students will obtain the co-signature of the Department Chair on the form or via digital messaging.

Additional Honors Project or Assignment
The student describes the additional project in a typed proposal. The student submits this with the Honors Option Intake form and syllabus by the deadline. The Honors work is to be separate from regular assignment and should not be factored into the course grade. No extra credit is earned via the Honors project. \textbf{The student must be able to describe how the Honors work enhances the class.} Only one Honors Option per course is permitted.

Examples of previously approved Honors coursework include:
\begin{itemize}
  \item Creative projects such as additional music composition, art piece, or choreography
  \item Additional reading material with a paper or paper plus oral presentation
  \item Significant (10\% or more) additional homework problems related to the class material.
  \item 10+ page research paper with a topic clearly related to course outcomes.
\end{itemize}

Proposal Submission
It is the student’s responsibility to ensure that the proposal is complete and submitted on time. Proposals include page two of this document (intake form), a syllabus, and a description of the Honors assignment. Honors reviews each proposal. Honors will send students feedback to their WSU e-mail. One revision may be permitted; Incomplete proposals will be considered null and void.

Honors Credit
Around finals week, Honors will contact your instructor via WSU e-mail to request an evaluation of:
\begin{itemize}
  \item Overall grade for the course
  \item Grade on Honors Option work
\end{itemize}
The evaluation is due to honors@wayne.edu within 72 hours after the last final examination. Students must complete both the class and the Honors Option coursework with a B (3.00) or better to earn Honors Credit. The notation “Honors Option” will be added to the student’s transcript - usually within the three-six weeks of the following semester.

Questions?
Please contact us at honors@wayne.edu or (313) 577-3030
Honors Option Intake Form

Course: Dept. No. Term: 
Example: MAT 2250 

Student Name: Self-reported GPA: 
9 Digit WSU ID: ACCESS ID: 
WSU e-mail: Phone: 
Honors Program(s): 

Faculty Name: Department: 
WSU e-mail: or ACCESS ID: 
Phone number: 

☑ Student Checklist

□ Must have a 3.3 cumulative GPA at time of submission
□ Check the ‘Title’ of your Professor (See Item #1 on the Tips page for instructions.)
□ Attach a copy of your course syllabus; See tips page if your syllabus is over 5 pages.
□ Include typed proposal (max 1 page) with details of the Honors work & gradable component.
□ Obtain Professor’s approval. If part-time faculty, the co-approval of the Dept. Chair is also needed. Graduate Teaching Assistants and GRAs are not permitted.
□ Submit complete proposal (form, syllabus, description) before the deadline. Late submissions accepted only when approved by Honors in advance of deadline.

Instructor-Student Agreement

I agree to the terms as outlined in the materials above. I understand that it may be altered or cancelled during the semester with the consent of all parties involved (instructor, student, and Honors College).

Student’s Signature: Date: 

Instructor Signature: Date: 

NOTE: An email screenshot wherein student & faculty FINALIZE project choice is also acceptable. An email with an initial inquiry or instructor's willingness to discuss is insufficient.
Tips for Honors Option project and proposal:

1. **CHECK THE TITLE OF YOUR FACULTY.** To check the ‘Title’ of faculty to determine if they are full-time or part-time, please use the following steps.
   b. Use the search tool and enter the name of the Professor. Click the ‘people’ option.
   c. Click on the name of the Professor in the generated list of names.
   d. The ‘Title’ of the faculty is what you need to see.
      i. If the ‘Title’ states *Graduate Teaching Assistant or Graduate Research Assistant*, then this professor is not eligible to participate in the Honors Option process and you would not be able to use this class for Honors Option credit.
      ii. If the “Title’ states PT UTF, then they are a part-time faculty, and you would get the co-signature of the department chair before you submit your forms.

2. Make sure that the project links to the learning outcomes of the course. If indirect, be sure to state this connection clearly in your proposal.

3. Be specific in your proposal about the academic component of your project. If writing a paper, *state the topic* and intended length and/or required citations and/or sections. If you are doing a presentation, please state the topic, audience, format, and duration.

4. Getting all the details set with your professor may take time, so start this conversation at the beginning of the semester.

5. If you or your professor has any questions, please have them contact [honors@wayne.edu](mailto:honors@wayne.edu) and an Honors Academic Advisor will be able to assist.

6. Syllabus: If your syllabus is especially lengthy: Be sure to include the first page and all pages related to course outcomes, grade calculation, and assignment descriptions. Pages related to the weekly assignments, plagiarism, disability services etc. are unnecessary for the proposal review.