



WI 2025 Proposal Deadline: Fri., 02/07/2025
Web Submission at <https://honors.wayne.edu/academics/forms>
or email complete proposal to honros@wayne.edu .
Incomplete proposals will be rejected.

Honors Option Proposal Instructions

The Honors Option allows an Honors student to earn Honors credit for a **2000-level or above** class by adding an agreed-upon project. The student must have a 3.30 cumulative GPA or higher. The course must be taught by WSU faculty (as listed at www.wayne.edu). When working with available **part-time faculty (depending on departmental policies) students will obtain co-approval from the Department Chair on the form or via digital messaging.**

Added Project or Assignment

The student is encouraged to suggest a potential project to their professor. Once project details are finalized, the student describes project details in a typed proposal. The proposal is submitted with the Honors Option Intake form and syllabus. The Honors work is to be separate from the existing syllabus assignments and is not factored into the course grade. **The proposal describes how the Honors work enhances the class.** Only one Honors Option per course is permitted.

Examples of previously approved Honors coursework include:

- Creative projects such as additional music composition, art piece, or choreography
- An annotated bibliography & op-ed on a topic related to course outcomes
- An assignment extension with clearly defined additional elements, such as case study, literature review, SWOT analysis, etc.
- Additional research on course-related topic with written paper and oral presentation
- Significant (10% or more) additional homework problems related to the class material
- 10+ page research paper with a defined topic related to course outcomes

Proposal Submission

Students must ensure that the proposal is **complete** and submitted on time. **Proposals include page two of this document (intake form), a syllabus, and a description of the Honors assignment.** Each proposal is reviewed carefully. Honors will send proposal feedback to the student's WSU e-mail. One revision may be permitted; Incomplete proposals will be considered null and void.

Honors Credit

During Finals week, Honors will contact instructors via WSU e-mail to obtain:

- ▣ Overall course grade
- ▣ Grade on Honors work

Students who complete both the class and the Honors Option coursework with a B (3.00) or higher will be assigned Honors Credit. The notation "Honors Option" will be added to the student's transcript - usually within the three-six weeks of the following semester.

Questions? Please contact us at honors@wayne.edu or (313) 577-3030

Honors Option Proposal Intake Form

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Course: Dept. _____ No. _____ **Term:** _____
Example: MAT 2250

Student Name: _____ **Self-reported GPA:** _____

9 Digit WSU ID: 00 _____ **ACCESS ID:** _____

WSU e-mail: _____ **Phone:** _____

Honors Program(s) _____

Check, if part-time

Faculty Name: _____

Department: _____

WSU e-mail: _____ **or ACCESS ID:** _____

Phone number: _____



Student Checklist

- Must have a 3.3 cumulative GPA at time of submission
- Check the 'Title' of your Professor (See Item #1 on the Tips page for instructions.)
- Attach course syllabus; See tips page if your syllabus is over 5 pages.
- Include typed proposal (max 1 page) **with Honors work details & gradable component.**
- Obtain Professor's approval. **For part-time faculty, Dept. Chair co-approval is also needed. Graduate Teaching Assistants are not permitted to oversee Honors Options**
- Submit complete proposal (form, syllabus, description) before the deadline. Honors may accept late submissions are accepted **only** when approved **in advance** of deadline.

Instructor-Student Agreement

I agree to the terms of the Honors Option Proposal as outlined in the materials above. I understand that it may be altered or cancelled the consent of all parties involved (instructor, student, and Honors).

Student's Signature: _____

Date: _____

Instructor Signature: _____

Dept. chair
Co-signature

Date: _____

NOTE: An email screenshot wherein student & faculty FINALIZE project choice may also be accepted.
 An email with an initial inquiry will NOT be accepted.

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|----------------|-----------------------------------|-------------------|------------------------|-------------|
| Date received: | Entered into Advisor Spreadsheet: | GPA Confirmation: | Revision Request Date: | Evaluation: |
| | | | | |

Honors Option Tips:

- CHECK THE TITLE OF YOUR FACULTY.** Please use the following steps.
 - Go to www.wayne.edu
 - Use the search tool and enter the name of the Professor. Click the 'people' option
 - Click on the name of the Professor
 - The 'Title' of the faculty is what you need to see.
 - If the 'Title' states **Graduate Teaching Assistant or Graduate Research Assistant**, then this professor is not eligible to oversee an Honors Option. You would not be able to use this class for Honors Option credit.
 - If the "Title' states PT UTF, then they are a part-time faculty. Thus, you would seek co-approval of the Department Chair before submission.
- Make sure that the project directly links to the learning outcomes of the course.
- Be specific in your proposal about the academic component of your project. If you are writing a paper, **state the topic** and intended length and/or required citations and/or sections. If you are doing a presentation, state the topic, audience, format, and duration.
- Getting the details set with your professor may take some time, so start this conversation at the beginning of the semester.
- If you or your professor has any questions, please have them contact honors@wayne.edu and an Honors Academic Advisor will be able to assist.
- Syllabus: If it is especially lengthy: Include the 1st page and pages related to course outcomes, grade calculation, and assignments. Others are unnecessary.

