Fulfilling Your Honors Service-Learning Requirement

Service-learning prepares students for productive lives in a diverse urban and global environment by involving students in community-based education and civic engagement.

Service-learning courses reflect the four Honors pillars:

- **Community**: over the course of a semester, students will work with a clearly identified community partner (churches, non-profit organizations, schools, etc.)
- **Service**: it is expected that students will complete 10 – 30 hours of service
- **Research**: generally, service-learning courses should be led by full-time faculty, be relevant to the academic content of the associated class and include a reflective component such as papers, journals, weblogs, or creative projects.
- **Career**: the three-credit class applies towards degree requirements and Honors credits as well as connecting students to the surrounding community.

HON 3000 is a zero (0) credit course for satisfactory/unsatisfactory grades. It must be paired with an approved service-learning course for at least three (3) credits in the same semester. Earning a B or better (3.00) in the service-learning course will result in an S (“Satisfactory”) for HON 3000. Regardless of whether the service-learning class is an Honors section or not, it will count as Honors credit towards the 36 credit University Honors requirement.

### How to find an approved Service-Learning Class

1) Visit the Community Engagement @ Wayne website for a list of current course offerings: [http://www.communityengagement.wayne.edu/service-learning/courses.php](http://www.communityengagement.wayne.edu/service-learning/courses.php) Be sure to register for the exact CRN of the course indicated. Not all professors offer a service learning component in the same class.

2) Request evaluation of a current service-learning class. Complete the HON 3000: Service-Learning proposal Honors Option form and explain how the course meets the definition of service-learning using the four Honors pillars above. Be sure to include a copy of the syllabus. Additional Honors coursework is not required.

3) Add a service-learning component to a class through Honors Option (2000-level or above). Use the Service-Learning Proposal to propose an Honors Option with at least 10 hours of community service plus a reflective assignment connecting the service to the academic content of the class. The student is responsible for coordinating all of the criteria for a service-learning class and the additional Honors assignment for Honors Option.

4) Complete an HON 4940: Service-Learning Internship. Use the HON 3000: Service-Learning proposal to outline a project. You will be responsible for identifying a community partner and a full-time faculty mentor to grade your project. If approved, permission will be granted to register for HON 4940 and HON 3000.

**Service Learning Honors Option proposals are subject to review by the Office of Community Engagement in order to register for HON 3000.**
Honors Option
Service-Learning Proposal
DUE DATE FOR WINTER 2015: FEBRUARY 6, 2015

Course: _____________________  Term: ____________________

Agreement between Instructor and Student
I agree to the terms of the Honors Option Proposal as outlined in the materials above. I understand that the arrangement may be altered or cancelled during the course of the semester with the consent of all parties involved (instructor, student, and Honors College representative).

Student: _____________________ Faculty Member: _____________________
Banner ID: _____________________ E-mail: _____________________
Email: _____________________ Phone: _____________________
Phone: _____________________ Signature: _____________________
Signature: _____________________ Only full-time faculty members are eligible

Community Partner
Place of service: _____________________
Address: _____________________
Street  City  Zip Code

Number of Hours Planned: (minimum of 10 hours per semester) _____________________
Contact Person and Phone Number: _____________________
Signature of Contact Person: _____________________

Service Learning Honors Option Checklist (to be completed by the Honors student):
☐ Complete this form
☐ Attach copy of course syllabus (not needed for HON 4940 or HON 4990 courses)
☐ Include typed proposal identifying the type of service being performed and how this service is being academically linked to the coursework in the identified course through a reflective component (paper, presentation, blog, etc.)
☐ Submit form, syllabus and proposal to the Honors College no later than the end of the fourth week of classes
☐ If notified, make required revisions and return to Honors no later than the end of the sixth week of classes

Signature of Approval from Honors Adm.: _____________________

Date received:  Data Entry:  Confirmation:  Revision:  Evaluation: