

WAYNE STATE
UNIVERSITY
IRVIN D. REID
HONORS COLLEGE

Fulfilling Your Honors Service-Learning Requirement

Service-learning prepares students for productive lives in a diverse urban and global environment by involving students in community-based education and civic engagement.

Service-learning courses reflect the four Honors pillars:

- **Community:** over the course of a semester, students will work with a clearly identified community partner (churches, non-profit organizations, schools, etc.)
- **Service:** it is expected that students will complete a minimum of 25 hours of service
- **Research:** generally, service-learning courses should be led by full-time faculty, be relevant to the academic content of the associated class and include a reflective component such as papers, journals, weblogs, or creative projects.
- **Career:** the three-credit class applies towards degree requirements and Honors credits as well as connecting students to the surrounding community.

HON 3000 is a zero (0) credit course for satisfactory/unsatisfactory grades. It must be paired with an approved service-learning course for at least three (3) credits in the same semester. Earning a B or better (3.00) in both the service-learning course and on the service-learning honors option project will result in an S ("Satisfactory") for HON 3000. Regardless of whether the service-learning class is an Honors section or not, it will count as Honors credit towards the 36 credit University Honors requirement.

The Service-Learning Honors Option seeks to add a service-learning component to a class through Honors Option (2000-level or above). Use the Service-Learning Proposal to propose an Honors Option with at least 25 hours of community service plus a reflective assignment connecting the service to the academic content of the class. The student is responsible for coordinating all of the criteria for a service-learning class and the additional Honors assignment for Honors Option.

Tips for proposing a service-learning project:

1. Make sure that the service-learning project is directly linked to the learning outcomes of the course being used. Make sure to state this connection clearly in your proposal
2. Be specific in your proposal about the academic component of your project. If you are writing a paper, please state how many pages it is going to be. If you are doing a presentation, please state what it is on, who it is for, and how long it is going to be.
3. Getting all of the details set with your professor can take some time, so start this conversation at the beginning of the semester so that you can turn in your paperwork by the due date.
4. If you or your professor has any questions, please have them contact honors@wayne.edu and an Honors Academic Advisor will be able to assist.

Service Learning Honors Option proposals are subject to review by the Office of Community Engagement in order to register for HON 3000.



HON 3000 Service-Learning Service Hours Verification Form

Student Name: _____ 9 Digit WSU ID# _____

Organization Name: _____

Contact Phone: _____ Contact Email: _____

Description, Location, Date, Time, of Service Project:

Number of Hours Completed: _____

Supervisor Signature: _____ Date: _____

Supervisor Name Printed: _____

Student Signature: _____ Date: _____

FOR OFFICE USE ONLY:

Date Received: _____ Initials: _____

Faculty Signature: _____ Date: _____

Tips for proposing an Service-Learning Honors Option project:

1. **CHECK THE TITLE OF YOUR FACULTY.** In order to check the 'Title' of your faculty to see if they are full time or part time please use the following steps.
 - a. Go to www.wayne.edu
 - b. Use the search tool and enter in the name of the Professor in question and click the 'people' option
 - c. Click on the name of the Professor in the list of names that generates
 - d. The 'Title' of the faculty is what you need to see.
 - i. If the 'Title' matches any of the categories listed on the Honors Option form, then they are considered a full-time faculty and you would check the corresponding box
 - ii. If the "Title' states PT UTF, then they are a part-time faculty and you would need to get the co-signature of the department chair before you submit your forms
 - iii. If the 'Title' states **Graduate Teaching Assistant or Graduate Research Assistant**, then this professor is not eligible to participate in the Honors Option process and you would not be able to use this class for Honors Option credit.
2. Make sure that the service is directly linked to the learning outcomes of the course being used. Make sure to state this connection clearly in your proposal
3. Be specific in your proposal about the academic component of your project. If you are writing a paper, please state how many pages it is going to be. If you are doing a presentation, please state what it is on, who it is for, and how long it is going to be.
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