**Definition of Honors Option**

Honors Option is designed to allow an Honors College student in good standing (3.30 cumulative GPA or better) to earn Honors credit for any undergraduate class at the **2000-level or above**. The course and additional Honors coursework must be taught by a full-time faculty member (Assistant Professor, Associate Professor, Professor, Senior Lecturer or Lecturer as listed in the WSU Directories on www.wayne.edu) or part-time faculty with the co-signature of the Department Chair on the form.

**Additional Honors Coursework**

The additional assignment or project must be documented with the attached form and supporting materials by the due date on the form. The Honors coursework should be separate from the regular class assignments and should not be factored into the final grade for the course. No extra credit is assessed or earned. **It is important that the Honors student be able to articulate the additional work required and how that coursework enhances the class above and beyond the requirements in the course syllabus.**

Examples of previously approved Honors coursework includes:

- □ Significant (10% or more) additional homework problems related to the class material
- □ 10-page research paper
- □ Additional reading material with a paper or paper plus oral presentation
- □ Creative projects such as additional music composition or art piece

**Submitting the Proposal**

It is the student’s responsibility to ensure that the Honors Option proposal is complete and has been submitted on time. Honors Option proposals will be reviewed during the fifth week of classes. Students will be sent feedback to their WSU e-mail address and be allowed one revision, if required. All Honors Option proposals must be finalized no later than the sixth week of classes. Incomplete proposals will be considered null and void.

**Earning Honors Credit**

At the end of the semester, the instructor will be contacted via WSU e-mail and asked to provide an evaluation including the following information:

- □ Student’s name
- □ WSU ID or AccessID
- □ Overall grade for the course
- □ Grade on Honors Option work

The evaluation is due to honors@wayne.edu within 72 hours after the last final examination day. Multiple students may be included in the same e-mail. Students must complete both the class and the Honors Option coursework with a B (3.00) or better in order to earn Honors Credit. The notation “Honors Option” will be added to the student’s transcript - usually within the three weeks of the following semester.

**Questions?**

Please contact us at honors@wayne.edu or (313) 577-3030
Honors Option Proposal Form

DUE DATE FOR SUMMER 2016: JULY 20, 2016

Course: ________________________________ Term: ________________________________

Student Name: ______________________________________________________________

9 Digit WSU ID: ______________________________________________________________

WSU e-mail: _________________________________________________________________

Phone number: ______________________________________________________________

Faculty Name: ______________________________________________________________

Title (check one):  □ Assistant Professor  □ Associate Professor  □ Professor  □ Lecturer  □ Senior Lecturer

Department: ________________________________________________________________

WSU e-mail: ________________________________________________________________

Phone number: ______________________________________________________________

Honors Option Checklist (to be completed by the Honors student):

❖ Complete this form
❖ Attach copy of course syllabus
❖ Include typed proposal identifying the additional assignment and explaining why this extra work qualifies for Honors credit. Be specific about assignment details.
❖ Sign form and obtain instructor’s signature. If using a part-time faculty member, the co-signature of the Department Chair will also be needed. GTAs and GRAs not permitted.
❖ Submit form, syllabus and proposal no later than the due date on the form. Late forms will not be accepted unless an extension is requested before the due date.
❖ If notified, make required revisions and return to Honors.

Agreement between Instructor and Student
I agree to the terms of the Honors Option Proposal as outlined in the materials above. I understand that the arrangement may be altered or cancelled during the course of the semester with the consent of all parties involved (instructor, student and Honors College representative).

Student’s Signature: ________________________________________________ Date: ______________

Instructor’s Signature: ________________________________________________ Date: ______________

Dept. Chair’s Co-Signature (only for PT Faculty) ___________________________ Date: ______________

For office use only:

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<th>Date received:</th>
<th>Data Entry:</th>
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Revised 4/27/16 ABN
Tips for proposing an Honors Option project:

1. Make sure that the project is directly linked to the learning outcomes of the course being used. Make sure to state this connection clearly in your proposal.
2. Be specific in your proposal about the academic component of your project. If you are writing a paper, please state how many pages it is going to be. If you are doing a presentation, please state what it is on, who it is for, and how long it is going to be.
3. Getting all of the details set with your professor can take some time, so start this conversation at the beginning of the semester so that you can turn in your paperwork by the due date.
4. If you or your professor has any questions, please have them contact honors@wayne.edu and an Honors Academic Advisor will be able to assist.